**West Hub Researchers Fund 2024 - Round 1**

**Application Form**

Please send the completed form to [grants@westcamhub.co.uk](mailto:grants@westcamhub.co.uk) by **5pm** on **Thursday 15th February 2024.**

|  |  |  |
| --- | --- | --- |
| **Contact Details** | | |
| Name, email, telephone number,  department and position of event lead |  | |
| Name, email, telephone number,  department of event co-lead |  | |
| **Funding information** | | |
| Amount requested (max. £2000) *(please complete the below budget table with further details)* |  | |
| **Event details** | | |
| Please provide a **description** of the proposed event (max 150 words) | | |
|  | | |
| Outline any **partnerships or collaborations** involved in the event (max 100 words) | | |
|  | | |
| Please describe how the event meets **all criteria** specified under **Evaluation Framework**  (*details available in Information Pack document*) (max 500 words) | | |
|  | | |
| Expected number of attendees: | |  |

Please complete the below table with the items that the requested funding will be used for. Add more rows as needed. Receipts will be required as evidence of the expenditure.

|  |  |  |
| --- | --- | --- |
| Budget table | | |
| Item | Quantity | Cost |
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| Total cost | | **£** |

**By booking West Hub, you acknowledge that you have read, understood, and agreed to West Hub Terms and Conditions and Privacy Policy available on our Website**.